

Constitution of the

CALICUT UNIVERSITY UNION

(Approved by the Syndicate of the
University of Calicut as per resolution
no 50 of the meeting held on 24-5-1980)

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Article I: Name

The Union shall be called "THE CALICUT UNIVERSITY UNION"

Article II: Object

1) The object of the Union shall be to promote, corporate, social and cultural life of the students of the University and to train them in the duties and rights of citizenship.

2) In order to achieve this the Union may endeavour:

- a) to promote opportunities for the development of character, discipline, efficiency, knowledge, democratic outlook and the spirit of service among its members;
- b) to organise youth centres, clubs or groups like students writers' club, student farmers' forum, study circles, training camps, work camps, debates, seminars and undertake such other activities and programmes;
- c) to impart training in leadership;
- d) to organise art festivals to promote and develop the artistic talents of students;
- e) to organise sports, physical culture clubs and recreational clubs;
- f) to organise work squads and operate in urban and rural areas to encourage students and teachers to co-operate with farm and factory workers;
- g) to organise programmes encouraging students in various constructive activities in the context of national development, and
- h) to encourage such other activities as would be in keeping with general objectives of the Union.

Article III: Definitions

For the purpose of this constitution, the following shall mean:

- a) Patron : The Patron of the Calicut University Union
- b) Vice-Patron : The Vice-Patron of the Calicut University Union
- c) Union : Union shall mean the Calicut University Union
- d) Chairman : The Chairman of the Calicut University Union
- e) Secretary : The Secretary of the Calicut University Union
- f) The General Council : The General Council of the Calicut University Union

- g) Hon. Treasurer: The Hon. Treasurer of the Calicut University Union
- h) Executive Committee: The Executive Committee of the Calicut University Union
- i) Funds: The Funds of the Calicut University Union

Article IV: Membership

All College unions in the institutions affiliated to the University of Calicut and the University Departments Union shall be eligible for membership of the Calicut University Union.

Article V: Membership Fee

Each College Union and University Departments Union shall pay the Calicut University Union Fee at the rate to be fixed by the Syndicate of the University from time to time.

The amounts shall be remitted to the Calicut University Fund in a separate head created for the purpose in any of the treasuries in the University area and the chalan shall be sent to the office of the University.

Article VI: General Council

General Council: The General Council of the Calicut University Union shall include (1) The University Union Councillors of the College Unions of the affiliated colleges and (ii) the University Union Councillor of the University Departments Union and they will hold office for one year or till the election date of next election for the College Union.

If the names of representatives to the General Council in respect of any College Union or University Departments Union are not received in the University office on or before the date and time notified by the Patron, the Patron may constitute the General Council without representatives from such union and arrange for the conduct of elections to various offices of University Union. However, the representatives from such Unions will be included in the General Council as soon as their names are received in the University office.

Article VII—Office-Bearers

The following shall be the office-bearers of the Calicut University Union.

- a) Patron
- b) Vice-Patron
- c) Chairman
- d) Vice-Chairmen (two)
- e) Secretary
- f) Joint Secretary
- g) Honorary Treasurer
- h) Executive Committee

a) *Patron* :

The Vice-Chancellor of the Calicut University shall be the ex-officio Patron of the Calicut University Union.

b) *Vice-Patron* :

The Vice-Patron shall be nominated by the Patron for a period of one year, and shall exercise such powers and perform such duties as are delegated by the Patron.

c) *Chairman* :

1) The Chairman and all other office-bearers (except the ex-officio members) shall be elected from and by the General Council of the Calicut University Union.

2) The Chairmen shall preside over all the meetings of the Executive Committee and General Council.

3) The Chairman shall conduct the business of the Union according to the rules and standing orders of the University.

4) The Chairman shall have the right to take decision and to give rulings and his decisions shall be final so far as the meeting is concerned.

d) *Vice-Chairman* :

1) The Vice-Chairman shall be elected from and by the members of the General Council.

2) One of the two Vice-Chairmen shall be elected from among the lady members of the General Council by the members of the General Council.

3) In the absence of the Chairman, one of the Vice-Chairmen shall be elected by the members present to preside over the meetings of the Executive Committee and the General Council.

4) One of the Vice-Chairmen shall perform the duties of the Chairman in his absence or as per the request of the Chairman.

e) *Secretary* :

1) The Secretary shall be elected from and by the members of the General Council of the Calicut University Union.

2) The duties of the Secretary shall be :

a) to issue notice of all meetings.

b) to keep the minutes of the meetings and to present them for confirmation at the next meeting.

c) to sign on behalf of the Calicut University Union on all documents.

d) to keep records of all proceedings of the Calicut University Union.

e) to conduct all the correspondence of the Union

f) to arrange for the purchase of the requisites of the Union.

g) to prepare annual reports and to present the same.

- h) to prepare annual budget in respect of the activities specified in Article II, Section 2, to present it to the Executive Committee for consideration and then to the general council for consideration and adoption.
- i) to incur expenditure for items specifically included among the objects of the Union with the previous concurrence of the Executive Committee and to submit vouchers for payment and to render monthly statement of expenditure incurred by the Union to the Hon. Treasurer.
- j) to submit the accounts and vouchers for audit.

f) Joint Secretary

The joint Secretary shall perform the duties of the Secretary in his absence or as per the request of the Secretary and help the Secretary in the discharge of his duties.

g) Hon. Treasurer

1) The Dean of Students Affairs or in his absence a University Teacher nominated by the Patron shall be the Hon. Treasurer of the University Union.

2) The Hon. Treasurer shall be Ex-officio member of the Executive Committee and General Council of the Calicut University Union.

3) The Hon. Treasurer shall be in charge of the funds of the Calicut University Union on behalf of the Executive Committee. But the incurring of expenditure shall be only as per decision of the Executive Committee and the responsibility for the settlement of accounts will rest with the Secretary.

Article VIII The Executive Committee

The Executive Committee of the Calicut University Union shall include the following :

- a) Chairman
- b) Vice-Chairmen (2)
- c) Secretary
- d) Joint Secretary
- e) 5 members elected from among and by the members of the General Council such that each revenue district in the University area is represented by one member so elected.
- f) The Hon. Treasurer.
- g) i) Members of the Executive Committee and other office-bearers shall be elected as early as possible after the formation of the General Council.
- ii) The Executive Committee shall manage the affairs of the Union and shall have powers subject to the provisions of the rules to carry out the objects of the Union.

- iii) The Executive Committee may appoint sub-committees or adhoc committees for specific purpose in consonance with the objects of the Union.
- iv) The Executive Committee shall meet immediately after its constitution and thereafter at least once in every three months.
- v) Decisions of the Executive Committee shall be taken in accordance with the opinion of the majority of the members present.

Article IX: Funds of the Calicut University Union

- i) Separate head of accounts shall be opened in the Calicut University budget to accomodate all funds of the Union.
- ii) Honorary Treasurer of the Union will be in charge of the funds of the Union on behalf of the Executive committee. The expenses for activities of the Union shall be incurred with the previous sanction of the Union Executive.
- iii) The Patron shall appoint an Auditor for the purpose of auditing the accounts and the same be placed before the Senate.

Article X

Any amendments to this Constitution can be made by the Syndicate of the University.

Article XI

All elections in the Calicut University Union will be held by secret ballot on the principle of each member *having single non-transferable vote* without postal ballot, and in accordance with the provisions of Part A of Chapter III of Calicut University Election Statutes 1975.

Article XII Miscellaneous

- 1) The quorum of the meeting of all bodies of the Calicut University Union shall be 1/3 of the total membership.
- 2) A notice of non-confidence motion signed by 1/3 of the total members against an elected office bearer to the Calicut University Union shall be allowed to be moved in the General Council.
- 3) The General Council shall be convened within 60 days of the receipt of the notice to discuss the non-confidence motion with a special notice of 15 days.
- 4) The motion will be decided by a majority of 2/3 of the members present and voting on the resolution.
- 5) The Patron, the Vice-Patron, and the Hon. Treasurer may attend any of the meetings of the Calicut University Union or bodies constituted thereunder, but shall have no voting right.

6) Any question or dispute arising with regard to the provisions contained in this Constitution shall be determined by the Patron in consultation with the Syndicate and such decisions shall be final but an appeal may lie to the Chancellor.

7) Office bearers will be eligible for duty leave for genuine Union activity provided such leave was applied for before-hand to the concerned Principals of the colleges or Head of University Departments concerned.